

EASTERN COALFIELDS LIMITED
(A subsidiary of Coal India Limited)

Office of The Dy.GM/Agent, Ratibati Workshop ; P.O.Kalipahari-713339; (W.B)

Ref.No:- ECL/RW/Tender/11-12/54

Date:-09.01.2012

NOTICE INVITING TENDER

Sealed Tenders are invited in two parts from experienced , reliable and reputed Mini School Bus owners having Valid commercial permit **for hiring of Diesel Mini School Bus (having minimum 27 sitting capacity)** on per day basis for two years period at Ratibati Workshop for carrying school children to different Schools in and around Asansol and other Schools as per requirement.

Pre-qualification:-

Part-I:- The tenderers should have at-least one Mini School Bus in the name of proprietor / firm . Suitable authentic documents i.e. owners book valid commercial permit, Road Tax, Insurance, pollution control certificate etc. in support of the same has to be submitted. .Experience if any to be submitted. Suitable authentic documents of Insurance , Road Tax & Fitness etc should be enclosed duly signed and stamped by the tenderer . They have to give undertaking ,in case they are found successful bidder, that they will ensure the validity of the above parameters for the whole period of contract otherwise their contract will be liable for termination at any time as per the decision of the management.

Part-II :- Contains rates/ price bid for hiring of mini school bus on per day basis excluding POL.

TERMS & CONDITIONS

1. Tender must be submitted in a sealed cover containing two separate sealed envelopes for part I & Part II and the envelope must be super-scribed with tender no. & date of opening and put in the tender box provided for the purpose . If the tender is sent by post , the tender must be sent in duplicate cover , the inside cover should bear the tender no. & date of opening and the outer cover should bear the address of the purchaser without mentioning the tender no. & date of opening . In the event of sending the tender by post , ECL management is in no way responsible for any delay in receipt of offer after due date or loss in postal transit.
2. Tender documents can be purchased from the office of the Dy.GM/Agent , Ratibati workshop on payment of **Rs. 280/=** (Rupees Two Hundred Eighty Only) non refundable with Dy. Manager (Finance), Ratibati Workshop up to **12 noon on 18.02.2012**.
3. **The tender is due for submission up to 2.00 PM on 18.02.2012 and it will be opened on same day i.e. on 18.02.2012 at 2.30PM.** Part-II offer shall be opened only for those tenderers who are found qualified in Part-I ,which will be communicated to such tenderers regarding due date of opening of Part-II tender.
4. Quotations erased & overwritten will be summarily rejected unless correctness is authenticated by tenderer's signature.
5. No tender shall be accepted without submission of **Earnest Money Rs.3000/-** (Three thousand only). The original EMD Draft/ Cash deposit receipt should be enclosed in Part-I tender (Draft in favour of Eastern Coalfields Limited A/C Poniati Workshop).
6. **Duration of contract – Two years** from date of issue of work order & deployment of vehicle or till the new school bus is supplied by ECL HQ, whichever is earlier.
7. Estimated value of contract –Rs. 2,85,500/-.
8. Validity :- Offer shall be valid for a period of 180 days from the date of opening of tender.
9. Driver will be provided by the owner along with Mini school bus with all liabilities and risks on the part of owner of the Mini school bus.
10. For evaluation purpose of L-1 bid (lowest quotation), total cost/ expenditure to be incurred (including hiring charges, fuel cost and engine oil) on average running of 1400 Kms (one thousand four hundred kms) in a month (30 days) will be considered. However actual KM run in a month may differ as per requirement.
11. Tender document can also be downloaded from ECL website.www.easterncoal.gov.in/ www.tenders.gov.in If tenderer downloads tender document from website, then he has to submit a declaration that he has not made any alteration in tender document published on website. In case of downloading from website, tenderer has to deposit cost of tender document along with part-1 of tender of Rs.280/- in form of demand draft in favour of Eastern Coalfields Limited A/C Poniati work shop.
12. Regarding safety measures, owners of the school bus will ensure guidelines issued by supreme court of India for running of school buses and any amendment made in future by statutory authorities.
13. Normally deployment will be for all working days of schools excluding Sundays & holidays but it may be deployed on Sunday or holiday on need basis and same rate will be applicable for Sunday or holiday also as it is for normal working day.
14. In case of breakdown of school bus, tenderer has to provide an alternate vehicle. If school bus is not available on any day, then a Penalty amounting the double the hiring rate will be imposed for that particular day.
15. Original Registration of Mini School Bus for which tender is being submitted should not be prior to 01.01.2000.
16. Details can be procured from the office of the Dy.GM(E&M)/Agent, Ratibati workshop
17. The management reserves the right to accept or reject any or all the tenders without assigning any reason whatsoever.

Dy.GM(E&M)/Agent
Ratibati Workshop

EASTERN COALFIELDS LIMITED
(A subsidiary of Coal India Limited)
RATIBATI WORKSHOP
P.O.Kalipahari Dist:- Burdwan W.B.-713339.

Ref. No:- ECL/RW/Tender/11-12 /54

Date:-09.01.2012

PART-I

Name of the work:- Hiring of Diesel Mini school Bus having minimum 27 (twenty seven) sitting capacity in good running condition for all working days excluding Sundays & holidays on per day basis.

Date & Time of closing Tender is at 2.00 PM on 18.02.2012

Date & Time of opening of Tender is at 2.30 PM on 18.02.2012

Name of the Tenderer

Cost of Tender Paper :- (Cost Rs.250/= +12.5 % VAT) = **Rs. 280/-**

Cash Receipt No / Demand Draft No. & Date:-

.....
Dy .GM(& M)/ Agent
Issuing Tender Paper

TO BE FILLED UP BY THE TENDERER

1. Name of the Diesel Mini Bus Owner / Tenderer :
2. Postal Address of the Tenderer along with telephone nos. etc.....
3. Garage Address of the Vehicle:.....
4. Particulars of the Vehicle :-
 - i) Registration No.....
 - ii) Make / year of manufacture
 - iii) Seating Capacity ;.....
 - iv) Xerox Copy of Regn. Certificate
 - v) Xerox copy of Valid Road-Tax Receipt
 - vi) Xerox copy of Valid Insurance certificate
 - vii) Xerox copy of valid Fitness certificate
 - viii) Xerox copy of valid "Pollution Under Control" certificate
 - ix) Xerox Copy of certificate of MV authorities to use the vehicle for commercial purpose.
[Self certified Xerox copies of Regn. Certificate , Tax-receipt , Insurance certificate, "Pollution Under Control" certificate, Fitness certificate and certificate of MV authorities to use the vehicle for commercial purpose must be attached.]
 - x) Copy of partnership deed in case of partnership. Firm.
 - xi) Copy of memorandum and articles of association in case of Limited Company
 - xii) Xerox copy of PAN Card.
5. Fuel Consumption:-
 - i) Diesel-----Km/Lt
 - ii) Engine Oil-----Km/Lt
6. Whether the tenderer had previously given his vehicle for hiring in ECL/ other Govt. undertaking. if any, please give details:
7. Details of Earnest Money Deposit (Original Cash receipt to be attached):-

Date:-

Signature of Tenderer

EASTERN COALFIELDS LIMITED
(A subsidiary of Coal India Limited)
RATIBATI WORKSHOP
P.O.Kalipahari Dist:- Burdwan W.B.-713339.

Part-II

Ref. Tender No:-ECL/RW /Tender /11-12 / 54

Date:-09.01.2012.

Name of the work:- Hiring of Diesel Mini School Bus having minimum 27 sitting capacity in good running condition for all working days excluding Sundays & holidays on per day basis

Date & Time of closing of Tender at 2-00 PM on 18.02.2012

Name of Tenderer -----

Dy .GM(E& M)/ Agent
Ratibati Workshop
Issuing tender
paper

(TO BE FILLED UP BY THE TENDERER)

1) Hire charges of vehicle on per day basis (excluding Diesel & Engine Oil)= Rs.-----/day

In words (Rupees-----per day)

Date-

Signature of Tenderer