EMPLOYMENT NOTICE

Eastern Coalfields Limited, a subsidiary of Coal India Limited engaged in coal mining activities in West Bengal & Jharkhand state invites applications from the Indian nationals for filling up the following vacancies through On-line mode.

(1). No of vacancies:

<table>
<thead>
<tr>
<th>Reference ID Of post (To be mentioned in challan)</th>
<th>Name of Posts</th>
<th>Starting Basic Pay Per month</th>
<th>VACANCIES</th>
<th>BACKLOG VACANCIES</th>
<th>Total Vacancies</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td>GEN</td>
<td>OBC (NCL)</td>
<td>SC</td>
</tr>
<tr>
<td>01015</td>
<td>Mining Sirdar (T &amp; S .Gr. C)</td>
<td>Rs.19035.02</td>
<td>251</td>
<td>51</td>
<td>28</td>
</tr>
<tr>
<td>02015</td>
<td>Dy.Surveyor ( T &amp; S. Gr. B) (For Mining)</td>
<td>Rs.20552.37</td>
<td>21</td>
<td>08</td>
<td>05</td>
</tr>
<tr>
<td>03015</td>
<td>Overseer (Civil)</td>
<td>Rs.19035.02</td>
<td>26</td>
<td>12</td>
<td>07</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td></td>
<td>298</td>
<td>71</td>
<td>40</td>
</tr>
</tbody>
</table>
(2) **Minimum Qualification:**

(1) **M/Sirdar, Tech. & Suvr.Gr. C** *(Ref. ID of post 01015)*

   i) 10+2 or equivalent.
   ii) Valid Mining Sirdarship Certificate of Competency from DGMS.
   iii) Valid Gas Testing Certificate.
   iv) Valid First Aid Certificate.

   **OR**

   Recognised Diploma or degree in Mining Engineering having valid statutory competency certificates, recognised by DGMS to work as Mining Sirdar in coal mines.

(2) **Dy.Surveyor, Tech. & Suvr.Gr. B** *(Ref. ID of post 02015)*

(10+2) / Matriculate with valid Survey Certificate of Competency issued by Director General Mines Safety (DGMS) to work as Surveyors in the coal mines.

(3) **Overseer (Civil) Tech. & Suvr.Gr.C** *(Ref. ID of post 03015)*

   (i) Should have passed the 10+2 or Matriculation or equivalent Examination.
   (ii) Should possess a recognized Diploma in Civil Engineering (3 years regular course from a recognised institute)

**Note :**

- There is no bar for candidates having degree in the Civil engineering from a recognised Institute to apply for the post.
- All the above posts carry DA & other allowances as per National Coal Wage Agreement.

(3) **Age Limit:**

Candidates must not be of below 18 years and above 30 years of age as on 01/10/2015. Upper age relaxation for SC/ST/OBC/ Ex-servicemen will be as follows:

For SC/ST Candidates: 05 years, for OBC Candidates (**Non-creamy layer**): 03 years

For ex-servicemen as per Govt. Guidelines, and there will be no age bar for Departmental candidates.

Departmental candidates means any employee of CIL & its subsidiary companies having the requisite qualification. Departmental candidates should forward the hard copy of downloaded application submitted online through proper channel.

(4) **Selection process:**

The eligible candidates are to undergo a written test of 50 marks & viva voce of 10 marks. The combined score in both tests will be the basis of drawing panel of merit list. In the event of insufficient applications, management may go for viva-voce only. Management reserves the right to shortlist the candidates for written test & viva-voce. Finally selected candidates have to undergo Initial Medical Examination (IME) by company’s own doctors & the findings thereon will be final. Those who will found unfit will be disqualified for employment.
(5) Written test:

Written test will be on General Awareness and matters related to the concern subject. It will be an elimination round. Candidates not able to score minimum qualifying marks in the written test will not be called for viva voice. The question papers will be in MCQ & the candidates have to answer in the MCQ answer sheet. The answers will be evaluated through OMR machine. Candidates will not be allowed to take back question papers from the examination hall as that is intellectual property right of ECL.

Candidates short listed on the basis of their performance in the written test will be called for interview or viva voce. Candidates not able to secure minimum qualified marks will be eliminated. Relaxation will be given to SC/ST & OBC candidates in the qualifying marks of written test for short listing for interview.

Note: Candidates should visit ECL’s website www.easterncoal.gov.in for latest information about the exams/interview/corrigendum or latest information in this respect.

(6) How to apply:

The candidates will have to apply through ON LINE Mode only by logging into the website www.easterncoal.gov.in > Recruitment between 27.10.2015 to 12.11.2015. Candidates must have checked the following before filling the online applications:

(a) Valid E-mail ID for self which will remain operational till the recruitment process is over.
(b) A scanned copy of recent passport size photo of 20 KB size to be uploaded in the online application form & scan copy of signature of 20 KB size.
(c) Journal number of the challan through which exam fee is deposited in SBI.
(d) The candidate have to meticulously fill up challan with “Reference ID of the Post” applied for given in the first columns of the vacancies against the respective position in the advertisement. The journal number given by bank in the challans to be accurately mentioned. ECL undertakes no responsibilities for the error by candidates.

The candidates have to take the printout of the completed application after submission in the online mode and send the hard copy through speed post addressed to : Chief Manager(P/Rect.), Eastern Coalfields Limited, Personnel Department ,Recruitment Cell(HQs), Subhas More, Sanctoria, P.O.-Dishergarh, Dist-Burdwan, West Bengal-713333. super scribing post applied for in the top right corner of the envelop, along with 3 copies of H.S., diploma/degree gas testing, Mining Sirdarship Competency Certificate, First Aid certificates duly attested from a gazetted officer, so as to reach by 10.12.2015.

The Online registration site would remain open from 27/10/2015 to 12/11/2015.

(7) Examination Fee of Rs.300/- (Non-Refundable):

Examination Fee will be deposited in the A/C No.35228997799 of SBI by candidates belonging to General & OBC category. The exam fee is exempted for others. The challan form will be down loaded from website & filled properly. The candidate has to retain one portion of the challan. The ECL’s portion is to be sent along with the hard copy of application.
(8) General Instructions:

I. Female applicants will not be allowed for the post of Mining Sirdar & Dy.Surveyor (for Mines).

II. The candidature of the applicant would be accepted provisionally, which is subject to verification of certificates and testimonials. The candidates are advised to go through the requirements of educational qualification, age, etc. before applying. Copies of supporting original documents will be sought only from those candidates who qualify for the Interview. If any claim made in the application is not found substantiated at any stage the candidature will be cancelled and the Company’s decision shall be final.

III. Candidates seeking reservation benefits available for SC/ST/OBC/EX-Serviceman must ensure that they are entitled to such reservation as per eligibility prescribed in the Notice. They should also be in possession of the caste certificates in the prescribed format in support of their claim at the time of application and at the time of Interview. Original of educational, technical, statutory, caste & service book of Ex-serviceman etc. will be sought at the time of Interview. Candidates have to furnish attested copy along with hard copy of downloaded application, after submitting online.

IV. Those who are working in Govt./Semi Govt. Public Sector Undertaking should send no objection certificate along with hardcopy of downloaded application after submission of online mode.

V. Signature of the candidates on Application form, Answer Sheet, Question Booklet & other prescribed places should be identical and must be in running hand, not in block/capital or disjointed letters or in shorthand or initials.

VII. Candidates are directed to submit only one application, and request for change of address will not be entertained.

VIII. No TA/DA shall be paid for attending written test / interview. However, SC/ST candidate called for interview will be paid to & fro second class train fare by shortest route from the address of correspondence to place of interview on production of ticket. (Provided the distance travelled by rail each way exceed 30 KMs).

IX. Canvassing in any form shall lead to disqualification/forfeiture of candidature.

X. Management reserves the right to reschedule or suspend or cancel or revise the recruitment process without assigning any reason.

XI. In case of any ambiguity/confusion, English version of the Employment Notice shall prevail.

XII. The number of posts advertised can be increased or decreased at the discretion of the management. The management also reserves the right to cancel the notified vacancies at its discretion & such decision will be final and binding to all. In event of cancellation of notified vacancies the examination fee paid by the candidates will not be refundable.

---

Important Dates

| Submission of Online application will commence from | 27.10.2015 |
| Last date of Online application                  | 12.11.2015 |
| Last Date of receipt of hard copy                | 10.12.2015 |

Note: For further details the candidates are requested to visit our website www.easterncoal.gov.in

-Sd-
Chief Manager(P/Rectt.)
ECL HQ, Sanctoria.
HOW TO APPLY ONLINE APPLICATION FORM

The candidates will have to apply through ONLINE Mode only by logging into the website www.easterncoal.gov.in between 27-10-2015 to 12-11-2015.

Candidates must check the following before filling the online applications (Pre-requisites):

1. Valid E-mail ID for self which will remain operational till the recruitment process is over.
2. A scanned copy of recent passport size photo of 20 kb size to be uploaded in the online application form & scan copy of signature of 20 kb size.
3. Journal number of the challan through which exam fee is deposited in SBI.
4. The candidate have to meticulously fill up challan with “Reference ID of the Post” applied for given in the first columns of the vacancies against the respective position in the advertisement. The journal number given by bank in the challans to be accurately mentioned.
5. ECL undertakes no responsibilities for the error by candidates.

Instructions to be followed by the candidates to fill up online recruitment form.

STEP 1: REGISTRATION

1. Please enter an email id for registration and for future correspondence if required. Email id and password as provided during registration will be your login id and password.
2. The name and email id provided during registration cannot be changed / corrected later and will appear on the application form. Please ensure to fill in the correct name as per your matriculation certificate.
3. Password Policy : Password should have minimum six characters with at least one alphabet, one numeric character and one of the following special characters ! @ # $ % ^ * _ : } { ; = ( ) + | ?

Before proceeding for Registration, please read the Terms and Conditions and accept.

STEP 2: LOGIN

1. Please ensure that pop ups are not blocked in browser settings; if it is blocked please ensure to allow pop up from this site.
2. Click on login Button and enter an Email id and password as used during registration in the pop window box.
3. After successfully logging in to the online recruitment portal, the site will display the current opening and posts applied so far.
4. Click on Current opening on left side and check for the advertisement and the posts in the advertisement.
5. Please ensure that the legibility criteria for the post is met.

STEP 3: HOW TO FILL THE ONLINE APPLICATION

1. Before filling the online application form, please ensure the following documents are ready
   - Scanned colour passport photo self signed on bottom of the photo with name.
   - Scanned copy of signature not more than 20 kb size.
   - Dully filled Bank Challan with Journal No. (General and OBC Candidate).
   - All educational, technical and professional marks sheet and percentages of marks.
2. Please click on the relevant post for which you are going to apply.
3. Start filling the application with Name, Mother’s Name, Address (present and permanent), date of birth, gender etc., select the minimum educational, technical and professional qualification from the drop box.
4. Upload your photo and Signature.
5. After completion of filling of application, the system generates the application ID along with filled application [PDF] will be mailed to applicant registered mail box.

The candidates have to take the printout of the completed application after submission in the online mode and send the hard copy through speed post addressed to:

Chief Manager (P/Rect.), Eastern Coalfields Limited, Personnel Department, Recruitment Cell (Hqs.), Subhash More, Sanctoria, P.O- Dishergarh, Dist- Burdwan, Pin-713333, (West Bengal)

Super scribing post applied for in the top right corner of the envelop, along with 3 copies of photographs, copy of challan & caste certificate, Ex-serviceman certificates if any, duly attested from a gazetted officer, so as to reach by 10-12-2015 through registered or speed post.
APPLICANT'S COPY
STATE BANK OF INDIA

Chalan for remittance of Application Fee for Direct Recruitment in Eastern Coalfields Limited
(Notification No.------------------------)

Power Jyoti Account No. 35228997799 at SBI Samrapti (Code: 06114)

 Applicant's Name (to be filled by the applicant)

Mr/Ms: ..........................................................
Date of birth: ..............................................
Father's Name: .............................................
Registration ID of Post: ...................................

To be filled by the Branch:
Branch Name: ...............................................
Journal No: ..............................................

Date of Deposit: .......................................

Application Fee: Rs. 300/-
Bank Charges: Rs. 60/-
Total: Rs. 360/-
(Rupees three hundred sixty only)

Signature of the Remitter
Signature of the receiving staff with Branch Seal

For the fee receiving Branch of SBI:
Branch should collect Rs. 60/- extra (total of Rs. 300/- + Rs. 60/- = Rs 360/-)
from the remitter as Bank charges and to be credited to the Branch Commission Account.
Branch should write the Branch name, Br Code, Journal No. 6, Date of remittance invariably and hand over the ECL's copy
and applicant's copy to the remitter, duly signed.

ECL'S COPY
STATE BANK OF INDIA

Chalan for remittance of Application Fee for Direct Recruitment in Eastern Coalfields Limited
(Notification No.------------------------)

Power Jyoti Account No. 35228997799 at SBI Samrapti (Code: 06114)

 Applicant's Name (to be filled by the applicant)

Mr/Ms: ..........................................................
Date of birth: ..............................................
Father's Name: .............................................
Registration ID of Post: ...................................

To be filled by the Branch:
Branch Name: ...............................................
Journal No: ..............................................

Date of Deposit: .......................................

Application Fee: Rs. 300/-
Bank Charges: Rs. 60/-
Total: Rs. 360/-
(Rupees three hundred sixty only)

Signature of the Remitter
Signature of the receiving staff with Branch Seal

For the fee receiving Branch of SBI:
Branch should collect Rs. 60/- extra (total of Rs. 300/- + Rs. 60/- = Rs 360/-)
from the remitter as Bank charges and to be credited to the Branch Commission Account.
Branch should write the Branch name, Br Code, Journal No. 6, Date of remittance invariably and hand over the ECL's copy
and applicant's copy to the remitter, duly signed.

BRANCH COPY
STATE BANK OF INDIA

Chalan for remittance of Application Fee for Direct Recruitment in Eastern Coalfields Limited
(Notification No.------------------------)

Power Jyoti Account No. 35228997799 at SBI Samrapti (Code: 06114)

 Applicant's Name (to be filled by the applicant)

Mr/Ms: ..........................................................
Date of birth: ..............................................
Father's Name: .............................................
Registration ID of Post: ...................................

To be filled by the Branch:
Branch Name: ...............................................
Journal No: ..............................................

Date of Deposit: .......................................

Application Fee: Rs. 300/-
Bank Charges: Rs. 60/-
Total: Rs. 360/-
(Rupees three hundred sixty only)

Signature of the Remitter
Signature of the receiving staff with Branch Seal

For the fee receiving Branch of SBI:
Branch should collect Rs. 60/- extra (total of Rs. 300/- + Rs. 60/- = Rs 360/-)
from the remitter as Bank charges and to be credited to the Branch Commission Account.
Branch should write the Branch name, Br Code, Journal No. 6, Date of remittance invariably and hand over the ECL's copy
and applicant's copy to the remitter, duly signed.
FORM OF CERTIFICATE TO BE PRODUCED BY A CANDIDATE BELONGING TO SCHEDULED CASTE OR SCHEDULED TRIBE CANDIDATE APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

1. This is to certify that Shri/Shrimati/Kumari*........................................ son/daughter* of .............................................................. of village/town* .................................................. in District/Division*......................... of the State/Union Territory*............... belongs to the....................... Caste/Tribe*
   which is recognised as a Scheduled Caste/Scheduled Tribe* under:-
   @ The Constitution (Scheduled Castes) Order, 1950
   @ The Constitution (Scheduled Tribes) Order, 1950
   @ The Constitution (Scheduled Castes) Union Territories Order, 1951
   @ The Constitution (Scheduled Tribes) Union Territories Order, 1951
   @ The Constitution (Jammu and Kashmir) Scheduled Castes Order, 1956
   @ The Constitution (Andaman and Nicobar Islands) Scheduled Tribes Order, 1959 as amended by the Scheduled Castes and Scheduled Tribes Order (Amendment) Act, 1976
   @ The Constitution (Dadar and Nagar Haveli) Scheduled Castes Order, 1962
   @ The Constitution (Goa, Daman and Diu) Scheduled Tribes Order, 1978
   @ The Constitution (Jammu & Kashmir) Scheduled Tribes Order, 1985
   @ The Constitution (SC) Order (Amendment) Act, 1990
   @ The Constitution (ST) Order (Amendment) Act, 1991
   @ The Constitution (ST) Order (Second Amendment) Act, 1991
   @ The Constitution (Scheduled Castes and Scheduled Tribes) Orders (Amendment) Act, 2002
   @ The Constitution (Scheduled Castes) Order (Amendment) Act, 2002
   @ The Constitution (Scheduled Tribes) Orders (Second Amendment) Act, 2002
   @ The Constitution (Scheduled Castes) Orders (Second Amendment) Act, 2002
   @ The Constitution (Scheduled Tribes) Orders (Second Amendment) Act, 2002
   % 2. Applicable in the case of Scheduled Castes/Scheduled Tribes persons who have migrated from one State/Union Territory Administration to another.
   This certificate is issued on the basis of the Scheduled Castes / Scheduled Tribes* Certificate issued to Shri /Smt /Kumari*…………………..Father /Mother* of Sri / Smt /Kumari ………………of village /town…………………………….. in District/Division*………………………….. of the State/Union Territory*………………… who belong to the………………Caste /Tribe*
   which is recognized as a Scheduled Caste/Scheduled Tribe* in the State/Union Territory* issued by the ……[Name of the authority] vide their No. ………………………………………………………………..
   % 3. Shri/Shrimati/Kumari*……………………………..and/or* his/her* family ordinarily resides in village/town*……………………………..
   of………………………..District/Division* of the State/Union Territory* of……………………………..
   Place: ………………………….. Signature……………………………..
   Date: ………………………….. **Designation……………………………..
   (With Seal of Office)

   State/Union Territory*

   *Please delete the words which are not applicable.
   @Please quote specific Presidential Order.
   % Delete the paragraph which is not applicable.
   NOTE: The term “ordinarily reside(s)” used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.
   **List of authorities empowered to issue Scheduled Caste/Scheduled Tribe Certificate.
(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/ Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/Executive Magistrate/ Extra Assistant Commissioner. †(not below of the rank of 1st Class Stipendiary Magistrate).
(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
(iii) Revenue Officers not below the rank of Tehsildar.
(iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
(v) Administrator/Secretary to Administrator/Development Officer (Lakshadweep)
FORM OF CERTIFICATE TO BE PRODUCED BY OTHER BACKWAD CLASSES APPLYING FOR APPOINTMENT TO POSTS UNDER THE GOVERNMENT OF INDIA

This is to certify that Shri./Smt./Kumari_______________________________________________________ son/daughter of ________________________________________________________________ of village/town _______________________ in District/Division _________________________________________________________________ belongs to the _____________________________ community which is recognized as a backward class under the Government of India, Ministry of Social Justice and Empowerment’s Resolution of No.__________________________________________________ dated _____________*. Shri./Smt./Kumari ____________________________________________________ and his/her family ordinarily reside (s) in the _____________________________ District/Division of the __________________________________ State/Union Territory. This is also to certify that he/she does not belong to the persons/sections (Creamy Layer) mentioned in Column 3 of the Schedule to the Government of India, Department of Personnel & Training O.M. No. 36012/22/93-Estt. (SCT) dated 8.9.1993**.

District Magistrate
Deputy Commissioner etc.
Dated: Seal

* The authority issuing the certificate may have to mention the details of Resolution of the Government of India, in which the caste of the candidate is mentioned as OBC.

** As amended from time to time.

Note: The term "Ordinarily" used here will have the same meaning as in Section 20 of the Representation of the People Act, 1950.

List of authorities empowered to issue OBC Certificate
(i) District Magistrate/Additional District Magistrate/Collector/Deputy Commissioner/Additional Deputy Commissioner/Deputy Collector/1st Class Stipendiary Magistrate/† Sub-Divisional Magistrate/Taluka Magistrate/ Executive Magistrate/Extra Assistant Commissioner.
(ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
(iii) Revenue Officers not below the rank of Tehsildar.
(iv) Sub Divisional Officer of the area where the candidate and/or his/her family normally resides.
(v) Administrator/Secretary to Administrator/Development Officer (Lakshadweep)

Note 1: Candidates claiming to belong to OBCs should note that the name of their Caste (including its spellings) as indicated in their certificates should be exactly the same as published in the lists notified by the Central Government from time to time. A certificate containing any variation in the Caste name will not be accepted.

Note 2: The OBC claim of a candidate will be determined in relation to the State (or part of the State) to which his/her father originally belongs. A candidate who has migrated from one State (or part of the State) to another should, therefore, produce an OBC certificate which should have been issued to him/her based on his/her father's OBC certificate from the State to which he (father) originally belongs.

Note 3: No change in the community status already indicated by a candidate in his/her simplified application form for this examination will ordinarily be allowed by the Commission.