



Eastern coalfields limited
(A subsidiary of Coal India Limited)
Office of the Chairman - cum - Managing Director
Sanctoria, PO: Dishergarh, Dist: Burdwan, West Bengal. PIN-713333.

Ref.No. ECL/CMD/C-6/Recruitt./Gen/12/217

Date : 29/10/12

EMPLOYMENT NOTICE
DIRECT RECRUITMENT

Eastern Coalfields Limited, a subsidiary of Coal India Limited, Govt of India Undertaking engaged in Coal Mining activities in West Bengal & Jharkhand state invites applications from the Indian Nationals for filling up the following vacancies in the prescribed proforma :

No of vacancies:-

Code No.	Name of Posts	Basic Pay (NCWA IX)	GEN.	OBC (Non-creamy layer)	SC	ST	Total
01	Jr. Overman, Tech.& Suvr. Gr. C	Rs.19035.02 PM	19	10	6	3	38
02	M/Sirdar, Tech. & Suvr.Gr. C	Rs.19035.02 PM	255	136	76	38	505
03	Dy.Surveyor. Tech. & Suvr.Gr. B	Rs.20552.37 PM	10	5	3	1	19
04	Compounder/ Pharmacist, Tech. & Suvr.Gr. C	Rs.19035.02 PM	43	22	12	6	83
05	X-Ray Tech./ Radiographer Tech. & Suvr.Gr. C	Rs.19035.02 PM	3	2	1	-	6
06	Lab.Tech. (Med.)/ Technician/ Pathological, Tech. & Suvr.Gr. C	Rs.19035.02 PM	4	3	2	1	10
07	Staff Nurse, Tech. & Suvr.Gr. C	Rs.19035.02 PM	10	5	3	2	20
08	Overseer (Civil), Tech. & Suvr.Gr. C	Rs.19035.02 PM	16	8	5	2	31
09	Stenographer, (English shorthand) Tech. & Suvr.Gr. 'C'	Rs.19035.02 PM	29	15	8	4	56
10	Security Sub -Inspector Tech.& Suvr. Gr. 'C'	Rs.19035.02 PM	53	29	16	8	106
	TOTAL		442	235	132	65	874

Note : The no. of vacancies may be modified(increased or decreased)

The above posts carry VDA, allowances & fringe benefits as per National Coal Wage Agreement IX.

MINIMUM QUALIFICATION:**Post No. 01: Jr. Overman, Tech.& Suvr. Gr. C**

- i) Matriculation or equivalent from any recognized Board.
- ii) Valid Overman's Certificate issued by DGMS.
- iii) Valid Gas Testing Certificate
- iv) Valid First Aid Certificate.

OR

- i) Diploma in Mining Engineering of 3 years duration from recognized Institute with valid Gas Testing & valid First Aid Certificate.
- ii) Overman's competency certificate obtained from DGMS.

Post No.02: **M/Sirdar, Tech. & Suvr.Gr. C**

- i) Matriculation or equivalent from any recognized Board.
- ii) Valid Mining Sirdarship Certificate of competency from DGMS.
- iii) Valid Gas Testing Certificate
- iv) Valid First Aid Certificate.

OR

- i) Diploma in Mining Engineering of 3 years duration from recognized Institute with valid Gas Testing & valid First Aid Certificate.
- ii) At-least one year experience as a “Post Diploma Trainee” under the Directorate of practical training in Mining.

Post No.0 3: **Dv.Surveyor. Tech. & Suvr.Gr. B**

Matriculate with valid Survey Certificate of Competency granted by DGMS.

Post No.04 **Compounder/ Pharmacist. Tech. & Suvr.Gr. C**

Matriculation plus Diploma in Pharmacy from recognized Institute / approved by the Government plus 2(two) years practical training. Registered with Pharmacist council of State.

Post No. 05 : **X-Ray Tech./ Radiographer Gr. C**

Matriculate with Diploma in radiography Technology from recognized Institute.

3 years experience in recognized Institute/Govt. Hospital.

Post No. 06: **Lab.Tech. (Med.)/ Technician/ Pathological, Tech. & Suvr.Gr. C**

Matriculation with Diploma in Pathological Technology/Pathological Technician from recognized Institute. 3 years experience in recognized Institute/Govt. Hospital.

Post No. 07 : **Staff Nurse, Tech. & Suvr.Gr. C**

Matriculation plus A grade Nursing Certificate plus one year experience From Recognized Institute or one year experience in 50 bedded and above hospital/ Nursing home. Or B.Sc(Nursing) (4 yrs.) from recognized Board or Diploma in General Nursing & midwifery (3 ½ yrs.) from the Institute registered with all India Nursing Council.

Post No. 08 : **Overseer (Civil), Tech. & Suvr.Gr. C**

- (a) Should have passed the Matriculation or equivalent Examination .
- (b) Should possess a recognized Diploma in Civil Engg..(3 years course)

Post No.09: **Stenographer, Tech. & Suvr.Gr. C(English)**

- i) Matriculation or equivalent from any recognized Board.
- ii) Must have speed of 80 words per minute in shorthand.
- iii) Must have speed of 40 words per minute in typing(English)

AGE LIMIT :

Candidates must not below 18 years and above 30 years of age as on 01/12/12 (Excluding Post No. 10)

AGE RELAXATATION FOR SC/ST/OBC/ Ex-serviceman/Physical Handicapped:

For SC/ST Candidates: 05 years

For OBC Candidates (Non-creamy layer) : 03 years

Relaxation of age for ex-service man as per Govt. guidelines

Relaxation of age for Physical Handicapped : 10 years (except post no.1, 2, 3,4,7 & 10)

Post No. 10: Security Sub -Inspector Tech.& Suvr. Gr. 'C'

MINIMUM QUALIFICATION :-

i)Must be a Graduate from a recognized Institution/University.

ii)Candidate must be from EX-Army/Ex-BSF personnel or NCC 'B' & 'C' Certificates Holders Or Sportsman of all India Repute. (The applicant under "Sportsman of all India repute" will be Guided by the eligibility criteria in accordance with the provisions of OM No. 14015/1/76- Estt.-(D) dtd 4.8.80 of GI, Deptt of Pers.& Admn. Reforms as amended by Deptt. Of Pers. Trg. OM No. 15012/3/84-Estt(D) dtd 12.11.1987)

iii) **Physical Standard : (Male)**

a) Height for General/OBC candidates 5'-5"

b) Height for SC/ST candidates 5'-3"

a) Chest for General/OBC candidates 32"-34"

d) Chest for SC/ST candidates 30"-32"

(Female)

a) Height for General/OBC candidates 4'-10"

b) Height for SC/ST candidates 4'-6"

10(a) AGE LIMIT (For Security Sub -Inspector) :

Candidates must not below 18 years of age as on 01/12/12 and should not exceed

a) 35 years for General Category candidates

b) 38 years for OBC-(Non creamy layers) candidates

c) 40 years for SC/ST candidates

d) Relaxation of age for ex-service man as per Govt. guidelines

10(b)AGE RELAXATATION FOR SC/ST/OBC/ Ex-serviceman/Physical Handicapped:

For SC/ST Candidates: 05 years

For OBC Candidates (Non-creamy layer) : 03 years

Relaxation of age for ex-service man as per Govt. guidelines

Relaxation of age for Physical Handicapped : 10 years (except post no.1, 2, 3,4,7 & 10)

Note :- The qualification for each post as stated are the minimum. There is no bar for higher qualified candidates.

HOW TO APPLY:-

Before applying the candidates are advised to ensure their eligibility for the post for which they intend to apply. There are two modes of submission of the application, i.e. On-Line or Off-Line. Eligible Candidates can apply in any of mode. However candidates are encouraged to apply in **On-Line mode** only to get e-mail confirmation of registration.

On-Line :

1. Pre-requisites for submitting applications online

- a) Valid E-mail ID. The E-mail ID entered in the online application from should remain active until the recruitment is completed. No change in the e-mail ID will be allowed once entered.
 - b) While applying On-line, candidate should keep the scanned copy of their passport size colour photograph .jpg or jpeg file only, each less than 20 KB size) for uploading with application.
2. The candidate can access the online application from at our website www.easterncoal.gov.in ->**Recruitment**. The Online registration site would be open from 01/12/12 to 15/12/12.
 3. After applying online, candidate is required to take a printout of the Application Form, sign at the space provided, paste recent passport size colour photograph and send to the **Manager(Recruitment), Eastern Coalfields Limited, Personnel Department ,HQ,At-Sanctoria ,po-Dishergarh , Dist-Burdwan,West Bengal, Pin-713333** before 25/12/2012 along with two additional photographs, self-addressed envelope with postal stamp, copies of the testimonials, mark sheets/experience certificates, bank draft superscribing in the top of the application about the post applied for.

Off-Line :

Candidate, who doesn't want to submit the online application, may apply in the prescribed application format available at ECL website www.easterncoal.gov.in ->**Recruitment**., fill the mandatory information, paste recent passport size colour photograph, sign at space provided & send the application form to the **Manager(Recruitment), Eastern Coalfields Limited, Personnel Department , HQ, At-Sanctoria , po-Dishergarh , Dist-Burdwan,West Bengal, Pin-713333** before 25/12/2012 along with two additional photographs & self-addressed envelope with postal stamp, copies of the testimonials, mark sheets/experience certificates, duly attested and bank draft.

General instructions :

1. Female applicants & Physically handicapped applicants will not be allowed for the post of Mining Sirdar, Jr.Overman & Dy.Surveyor.
2. Physically handicapped applicants will not be allowed for the post of Security Sub-Inspector, staff Nurse and compounder/pharmacist
3. Application form along with employment notice can be down loaded from ECL Website www.easterncoal.gov.in
4. Applications can be made either in On-Line mode or Off-Line mode.
5. Application complete in all respect in the prescribed format should reach to "The Manager(Recruitment), Eastern Coalfields Limited, Personnel Department, Sanctoria ,P.O. - Dishergarh, Dist. - Burdwan, Pin- 713333, West Bengal on or before 25/12/2012 through registered post/speed post superscribing on the top of the envelope the post applied for in bold letters.

6. Those who are working in Govt./Semi Govt. Public Sector Undertaking should apply through proper channel.
7. Incomplete application & those received after the due date are liable to be **rejected**.
8. No objection certificate of the present employer if working in Govt. /semi Govt. or public sector undertaking is required at the time of interview.
9. SC/ST/OBC candidates are required to enclose attested copy of Caste Certificates issued from
 - i) District Magistrate/Additional District Magistrate/Collection/Deputy Commissioner/ Additional Deputy Commissioner/ Deputy Collector/ 1st Class Stipendary Magistrate/ Sub-Commissioner(not below the rank of 1st class stipendary Magistrate).
 - ii) Chief Presidency Magistrate/Additional Chief Presidency Magistrate/Presidency Magistrate.
 - iii) Revenue Officer not below the rank of Tehsildar.
 - iv) Sub-Divisional Officer of the Area where the candidate and/or his family normally resides
 - v) Administrator/ Secretary to Administrator/Development Officer(Lakshdweep Islands).
10. SC/ST Candidates called for interview will be paid to and fro second class train fare by shortest route from the address of correspondence to Sanctoria on production of Railway Ticket.
11. Demand Draft of Rs. 200 .00(Rupees two hundred only) in favour of Eastern Coalfields Limited payable at State Bank of India, Sanctoria Branch to be paid by General & OBC candidates mentioning the name and the post applied for on the back of the Draft. SC/ST & physical handicapped candidate is not required to pay the above amount.
12. Applicants fulfilling the eligibility criteria will only be called for Written Examination. The Result of successful candidates in written examination will be published on ECL Website www.easterncoal.gov.in . The Management reserves the right to short list the candidates in the manner as may deem fit for written test/interview.
13. Those who will qualify in the written examination will be required to appear in Personal Interview.
14. Any dispute shall be jurisdiction at Sanctoria.
15. Canvassing in any form shall lead to disqualification/forfeiture of candidature.
16. In case of any ambiguity/confusion, English version of the Employment Notice shall prevail.

Manager(Recruitment)
ECL HQ, Sanctoria

Application to be Addressed	Manager (Recruitment) Personnel Deptt., Recruitment Cell Eastern Coalfields Ltd.,(HQ) PO: Dishergarh, Subhas Chawk Sanctoria, Dist : Burdwan, WB-713333
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PASTE YOUR
PASSPORT SIZE
RECENT
COLOUR
PHOTOGRAPH

(Fill up the following details in BLOCK letters)

Advertisement Ref No.	
Post Applied For	
Name	
Father / Husband's Name	
Mother's Name	
Religion	
Caste (SC/ST/OBC/Gen)	

Whether Ex Serviceman?	
Defence Identity Card No.	
Defence Service from	To

Whether Physically Handicapped?		Percentage of Disability	
Type of Disability (Tick whichever is applicable)	Orthopaedically Handicap <input type="checkbox"/>	Hearing Handicap <input type="checkbox"/>	Visually Handicap <input type="checkbox"/>

Date of Birth	D	D	M	M	Y	Y	Y	Y	Age on cut-off date	
Sex (Tick which ever is applicable)	Male <input type="checkbox"/>				Female <input type="checkbox"/>					

ONLY FOR SECURITY DISCIPLINE				
Height in cm		Chest in cm	Insp. In cm	Expr. In cm

Present Address for Communication			
Line 1			
Line2			
Post Office		District	
State		Pincode	
Telephone No.(if any)		Mob. No.	
E-mail id.			

Permanent Address for Communication (If same with present address do not fill)			
Line 1			
Line2			
Post Office		District	
State		Pincode	

Educational Qualification :			
Examination Passed	Institution Name	Board / University	% Marks
Statutory / Professional certificate details with validity :			
Certificate		Validity	

PARTICULARS OF THE DEMAND DRAFTS/BANKER'S CHEQUE

DRAFT NO.	DATE OF ISSUE	NAME OF ISSUING BRANCH	PAYABLE	AMOUNT Rs
			SANCTORIA(SBI)	200/-

DECLARATION :

I do hereby declare that all statements made in this application are true to the best of my knowledge and belief. In the event of any particular or information furnished by me found false or incorrect, my candidature for the examination is liable to be rejected or cancelled and in the event of any statement/information found false even after appointment, my services are liable to be terminated without any notice.

PLACE :

DATE :

SIGNATURE OF THE CANDIDATE